

**Tennessee Town NIA General Membership Meeting**  
**6:30 p.m., Monday; July 8, 2019**  
**Buchanan Center Conference Room, 1195 SW Buchanan**

TENTATIVE AGENDA:

- I. Welcome
- II. SORT Infrastructure Projects Update: Public Works Dept's Linda Vogel
- III. Proposal to Narrow SW 12th Street From Two Lanes to One Lane: Engineering Dept's Keith Duncan (vote)
- IV. Fundraising Committee Report (vote; see pgs. 3-4)
- V. Stormont Vail Proposal to Close SW Washburn for New Entrance, Parking Structure
- VI. Adoption of Agenda (vote)
- VII. Approval of March 11, 2019 General Membership Meeting Minutes (vote)
- VIII. Reading and Acceptance of Treasurer's Reports (vote; see pg. 2)
- IX. City Council Report: Karen Hiller
- X. Community Policing Report: Ofc. Derek Parrett
- XI. Property Maintenance Report: Carlos Hernandez
- XII. Citizens Advisory Council (CAC) Report: Donald Fortin
- XIII. Lane Garden Update
- XIV. Pedestrian Mid-Block Lighting Update
- XV. National Night Out/Basketball Tournament Updates
- XVI. Accessing Community Resources Council's "Tier-Two Nonprofit Status" for 2019
- XVII. "Food Oasis" Group to Establish Another Central Topeka Full-Service Grocery Store Update
- XVIII. Old Business:
  - A. International Academy Update: Sandy Lassiter
  - B. Topeka JUMP, Heartland Visioning Updates: Joyce Revelly
- XIX. New Business:
- XX. Kudos:
  - A. Tennessee Town Churches
  - B. Kudos from Attendees
- XXI. Announcements:
  - A. Neighborhood Relations Programs: (1) *Emergency Program*: Intended to help homeowners make repairs to immediate health or safety hazards, (2) *Accessibility Program*: Provides modifications to residential homes for owners or tenants with disabilities. For more info. or to apply, please call 785-368-3711.
  - B. TOTO first-time homebuyers' assistance program: The program helps low-income families purchase their first home through HUD funding. The program helps Topeka residents become homeowners by providing education, financing, and home rehabilitation by partnering with Housing and Credit Counseling Inc. For more info., please call 785-234-0217, ext. 317.
  - C. Next Meeting: 6:30 p.m., Mon., Sep. 9, 2019, Buchanan Center, 1195 SW Buchanan
- XXII. Adjournment

Tennessee Town on the Internet! Website: <http://tenntownnia.weebly.com> (all NIA meetings, activities posted) ●  
Nextdoor Tennessee Town: [https://tennesseetown.nextdoor.com/news\\_feed/](https://tennesseetown.nextdoor.com/news_feed/) ● E-Mail: [tenntown@yahoo.com](mailto:tenntown@yahoo.com)

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Treasurer's Report for July 8, 2019 General Membership Meeting:  
2019 Operations/Communications Budget\*\*\*

| <b>Tennessee Town NIA 2019 Operations and Communications Budget:</b> |                    |                                       |                   |                   |
|--|--------------------|---------------------------------------|-------------------|-------------------|
| <b>Date</b>  | <b>Piece Count</b> | <b>Transaction Type</b>               | <b>Withdrawal</b> | <b>Balance</b>    |
| 1-1-19, 3-11-19  | ▶                  | ▶                                     | ▶                 | <b>\$1,078.94</b> |
| 6-19-19  | 302                | Printing Newsletters/<br>Infographics | \$29.00           | \$1,049.94        |
| 6-19-19  | 302                | Postage Fees                          | \$74.97           | 974.97            |
| <b>TOTALS:</b>   | ▶                  | ▶                                     | <b>\$0.00</b>     | <b>\$974.97</b>   |

\*\*\*Fees for Community Resources Council's Second Tier Membership and State of Kansas Incorporation Fees (NIA's State Nonprofit) to be reflected on the Sep. 2019 report.

Treasurer's Report for July 8, 2019 General Membership Meeting: Envista Account

| <b>Tennessee Town NIA 2016-2019 Envista Account:</b>                           |                                   |                           |                 |
|--|-----------------------------------|---------------------------|-----------------|
| <b>Date</b>  | <b>Transaction Type</b>           | <b>Deposit/Withdrawal</b> | <b>Balance</b>  |
| 11-12-18   | Balance Check                     | None                      | \$139.47        |
| 11-1-18, 12-1-18, 1-1-19, 2-1-19,<br>3-1-19, 4-1-19, 5-1-19, 6-1-19,<br>7-1-19 | Dividend of \$0.01 paid each time | Deposit                   | \$139.56        |
| <b>TOTALS:</b>   | ▶                                 | ▶                         | <b>\$139.56</b> |

NIA Fundraising Committee Report:

Committee members Joyce Revely and Christine Allen, Emma Ray, and Michael Bell.

The committee took two tracks regarding the fundraisers. The first was discussing ongoing fundraisers, or those fundraisers that could be held throughout the year. The second was discussing one-time fundraisers, or those held on one date.

Tennessee Town's 140th anniversary was mentioned as a tie-in to the one-time fundraiser.

Recommendation: Choose 1-3 ongoing fundraisers.

Ongoing fundraisers:

Cookbook:

- Make a hard-copy version (find a printer willing to donate or discount copy services), spiral bound.
- Solicit recipes from Tenn. Town residents, business employees, and others
- Have a historical piece in the cookbook (city's first NIA, 1976; 2019 is Tenn. Town's 140th birthday)
- Mike Bell will design cookbook
- Decide how much to charge, make payment available through traditional methods (check, money order) and online methods (PayPal, etc.)

Yard/Parking Lot Sales:

- Participants can donate what they want
- Donate leftovers to Mission, thrift store or
- Have participants pay a fee to bring their stuff; if stuff is left over, owner takes it home with them
- "Gently used" items
- Locations: GraceMed (Ray held a parking lot sale there last year for National Night Out, Faith Temple parking lots; Buch. Ctr north field (bathrooms?))
- Hand-made items OK
- Bake sale goods OK

Film Night:

- Charge a small admission fee (\$5, maybe slightly more for a family?)
- Where to find a projector?
- Betty Phillips has access to a large screen
- Offer popcorn, soda (vendors come, distribute and make money)

Trivia Night:

- Partner with a bar, restaurant or other social establishment
- Percentage of proceeds that night go to NIA
- Solicit donated prizes from businesses
- Identify a moderator

Sell Candy Bars/Food Items:

- Can make a lot of money doing this (people love to eat)
- Find out costs of items (keep costs low)
- Done on honor system

#### 50/50 Raffle:

- The prize is 50% of the money taken in by the raffle ticket sales.
- The other 50% is retained by the nonprofit group holding the raffle

#### Car/Dog Wash:

- Water source?
- Partner with a car wash or pet grooming business ("x" amount of proceeds goes to business and to NIA)
- Can we find enough volunteers? (Faith Temple, 1st Church of the Nazarene, A-MO youth programs)

#### Restaurant Night:

- Percentage of restaurant's sales go to NIA (GraceMed did this with Jason's Deli)

#### Food Trucks:

- Expensive
- Percent of receipts go to NIA

#### Gospel Fest:

- Ray organized one last year for National Night Out
- NIA does flier and organizes distribution
- People in community volunteering to sing and play music
- Low-cost event

#### One-Time Fundraisers:

- Carnival/Battle of the Bands/Dog Training/For and Non-Profits Set Up Tables to Visit with Community
- People in community volunteering to sing and play music
- Small cover charge
- Band shell?
- Ask for donations to offset costs
- Can set up fundraiser for the fall