

Tennessee Town NIA General Membership Meeting
6:30 p.m., Monday; July 9, 2018; Buchanan Center Conference Room, 1195 SW Buchanan

TENTATIVE AGENDA:

- I. Welcome
- II. Guest: Alice Weingartner, Development Director, GraceMed Health Clinic: August Grand Opening
- III. Working Men of Christ Ministries
- IV. SORT Housing Rehabilitation Sign Up (names will be provided to Neighborhood Relations to schedule appointments to determine SORT eligibility and the scope of work that can be done)
- V. SORT Infill-Housing Update: Stormont Vail, Cornerstone, Habitat Partnership
- VI. Habitat for Humanity Minor Exterior Housing Rehabilitation Program Sign Up (names will be provided to Habitat to determine eligibility; houses in the 2 SORT target areas will be given preference but entire NIA is eligible)
- VII. Ideas for Using Community Resources Council's "Tier-Two" Nonprofit Status (vote)
- VIII. Fall Neighborhood Cleanup (vote)
- IX. Lane Garden Acquisition Update (if City answers prior to meeting, vote)
- X. Bylaws Revision (pgs. 6-11 of meeting packet; vote)
- XI. Adoption of Agenda (vote)
- XII. Approval of May 14, 2018 General Membership Meeting Minutes (pgs. 2-4; vote)
- XIII. Reading and Acceptance of Treasurer's Reports (pg. 5; vote)
- XIV. Reports of Officers: None
- XV. Community Policing Report: Ofc. Parrett
- XVI. Property Maintenance Report: Carlos Martinez
- XVII. Citizens Advisory Council (CAC) Report: Donald Fortin
- XVIII. City Council, District One Crime Summit Reports Report: Karen Hiller
- XIX. Old Business:
 - A. National Night Out Against Crime Update: Emma Ray
 - B. Basketball Tournament Update: Sandy Lassiter
 - C. Second Habitat House in First 1200 Block of SW Buchanan Update
 - D. International Academy Update: Sandy Lassiter
 - E. Topeka JUMP, Heartland Visioning Updates: Joyce Revely
- XX. New Business:
 - A. Mid-Block Lighting for Streets Outside of the Washburn-Lane Corridor Report
 - B. "Food Oasis" Ad-Hoc Group Convened to Pursue a Full-Service Central Topeka Grocery Store Report
- XXI. Kudos: Recognizing the Good News and Deeds of Our Neighbors and Friends:
 - A. Tennessee Town's Senior Members and Organizations Who Have Been Working Long-Term to Better Our Neighborhood
- XXII. Announcements:
 - A. Neighborhood Relations Programs: (1) *Emergency Program*: Intended to help homeowners make repairs to immediate health or safety hazards, (2) *Accessibility Program*: Provides modifications to residential homes for owners or tenants with disabilities. For more info. or to apply, please call 785-368-3711.
 - B. TOTO first-time homebuyers' assistance program: The program helps low-income families purchase their first home through HUD funding. The program helps Topeka residents become homeowners by providing education, financing, and home rehabilitation by partnering with Housing and Credit Counseling Inc. For more info., please call 785-234-0217, ext. 317.
 - C. Next Meeting: 6:30 p.m., Mon., September 10, 2018, Buchanan Center, 1195 SW Buchanan
- XXIII. Adjournment

Tennessee Town on the Internet! Website: <http://tenntownnia.weebly.com> (all NIA meetings, activities posted)
Nextdoor Tennessee Town: https://tennesseetown.nextdoor.com/news_feed/
E-Mail: tenntown@yahoo.com • Twitter: [@tenntown](#) • Facebook page under construction

Tennessee Town NIA General Membership Meeting
6:30 p.m., Monday, July 9, 2018
Buchanan Center Conference Room, 1195 SW Buchanan

Minutes of May 14, 2018 General Membership Meeting:

Attendees: President Michael Bell, Vice President Pat De Lapp, Secretary-Treasurer Sandra Lassiter, Karen Hiller, Donald Fortin, Joyce Revely, Phyllis Phelps, Rachelle Strieker-Jones, Leroy Wedeking, TPD Ofc. Parrett, Property Maintenance Officer Hernandez.

Bell called the meeting to order at 6:40 p.m.

Bell thanked those in attendance for their understanding regarding his absence at the March 2018 NIA meeting and his resignation as NIA CAC rep and CAC chair and for “keepin’ on keepin’ on.”

Election of CAC Representative and Alternate:

Both NIA alternates, Don Fortin and Donna Rae Pearson, indicated that they were willing to return to the positions they held in 2017.

Joyce Revely moved to name Don Fortin as the NIA’s regular representative and Donna Rae Pearson as the NIA’s alternate. Sandy Lassiter seconded the motion. The motion was approved.

Working Men of Christ Ministries: There was no one present to give a report. It was reported that the Joshua and Rachel houses opened the past weekend.

SORT Stakeholders’ Meeting, “Walk-’N-Talks” Reports: Housing, Infrastructure Funds, Code Violations, Habitat for Humanity Minor Exterior Rehab Program: Vice-President Pat DeLapp reported on the “walk-’n-talk” that had been conducted. He said the group, which mostly included Neighborhood Relations’ staff, talked with a number of people who were interested in housing rehabilitation funds. For more information or to sign up, please call 368-3711.

Bell discussed the infrastructure funding contained in the SORT, some of which could be used for Lane Garden improvements.

Bell reminded attendees that he and DeLapp had met with the City about issuing code violations as a way to “encourage” people to sign up for the SORT and how counterproductive that was instead of first reaching out to people to make them fully aware of the availability of the funds before any code enforcement dragnets.

Bell also reminded attendees about Topeka Habitat for Humanity’s Janice Watkins offer to spend funds in the NIA for minor exterior rehabilitation (i.e. painting, porch repairs, etc.).

Ideas for Community Resources Council’s “Tier-Two” Nonprofit Status: Bell asked attendees to think about projects that the NIA could apply for using this tool and to bring those ideas to the July 9 meeting.

125th Birthday of Tennessee Town Kindergarten Report: Secretary-Treasurer Sandy Lassiter said a short program was held outside to Buchanan Center and a tree was planted to commemorate the event.

Shawnee County Parks and Recreation Advisory Board Regarding Lane Garden, Lane Garden Maintenance: Bell gave the report. He said the advisory board failed to recommend to the full county commission to place Lane Garden under its umbrella, as it had the Art Park across the street, only recommending that the NIA be “allowed to spend funds to improve Lane Garden.”

The Executive Committee met via e-mail and decided to investigate having the City of Topeka donate Lane Garden to the NIA's state nonprofit, Tennessee Town NIA, Inc. Then the NIA could move forward on consolidating the existing Lane Garden with the vacant lot at 1194 SW Lane into an expanded Lane Garden that then could be improved. (Note: after the NIA meeting Bell contacted Neighborhood Relations Director Sasha Haehn and City Manager Brent Trout about this possibility.)

An issue with rocks being left behind after the demolition of the house at 1194 SW Lane arose. (Note: Vice-President Pat DeLapp cleaned up the rocks so they won't harm the NIA's lawn mower as WMOC volunteers cut the grass.)

Community First, Inc.'s Acquisition of the Former Colored Women's Clubhouse: Lassiter gave the update. She said Community First, Inc. had acquired the former club, located at 1149 SW Lincoln, from Living the Dream, Inc. and would make improvements like replacing the fireplace, windows and doors. Lassiter said a museum area is planned for the front of the building and a "virtual middle school" was also a possibility.

NIA Bylaws Review Process: Final Draft: Deferred to the July 9, 2018 meeting.

Adoption of Agenda:

Fortin moved adoption of the agenda. Phyllis Phelps seconded the motion. The motion was approved.

Approval of January 2 and March 12, 2018 General Membership Meeting Minutes:

Fortin moved approval of the January 2 and March 12, 2018 meeting minutes as presented. Revely seconded the motion. The motion was approved.

Reading and Acceptance of Treasurer's Reports:

Bell reported that a financial appeal to the NIA and its supporters that the NIA voted to send out earlier in the year to raise funds had yielded \$130 since the March 12 meeting. That money is in the NIA's Envista account, which is where the NIA encourages people to send their free-will donations.

Fortin moved acceptance of the City Operations and Communications and Envista treasurer's reports. Leroy Wedeking seconded the motion. The motion was approved.

Reports of Officers: There was no report.

Community Policing Report: Ofc. Parrett distributed the data for the NIA since it's last meeting on May 12. He said there were 7 crimes committed since the last meeting, which is minor compared to other NIAs. He said residential burglaries may increase this summer. To reach him, he said to call 368-9200 or through dispatch; if he's working, then he can come out.

Property Maintenance Report: Hernandez distributed the report.

City Council, District One Crime Summit Reports: City Council Member Karen Hiller arrived late and was unable to give the reports.

DeLapp said he attended the Crime Summit as more solutions were discussed.

Old Business: Gospel Fest 2018 Fundraiser, National Night Out Report: Emma Ray was unable to attend the meeting.

Old Business: International Academy Update: Lassiter said that things were going well. She said the kids were out for summer recess and alternate arrangements would have to be made to distribute the meeting notice fliers for the July 9 meeting. (Note: Those notices went out as meeting notice cards.)

Topeka JUMP, Heartland Visioning Updates: Revely shared information about a Topeka Metro Transit request that they be included in planning for grants regarding Heartland Visioning.

She said Topeka JUMP had at least 1,000 people in attendance at Most Pure Heart on April 30 and that affordable housing and transportation continue to be priorities for the group. She also said that Susan Duffy has been very helpful in coordinating transportation, such as bus services, for people to get to job sites in south Topeka.

Kudos: Bell thanked NIA businesses, nonprofits and churches for their continued efforts to improve Tennessee Town.

Announcements: SORT rehab funds, Neighborhood Relations' programs, TOTO program.

Adjournment:

Lassiter moved adjournment. Revely seconded the motion. The motion was approved.

The meeting adjourned at 8:30 p.m.

Next NIA meeting: 6:30 p.m., Monday, July 9, 2018, at the Buchanan Center, 1195 SW Buchanan.

Tennessee Town NIA General Membership Meeting; 6:30 p.m., Monday, July 9, 2018
Buchanan Center Conference Room, 1195 SW Buchanan

Treasurer's Report for July 9, 2018 General Membership Meeting: 2018 Operations/Communications Budget

Tennessee Town NIA 2017 Operations and Communications Budget:				
Date	Piece Count	Transaction Type	Withdrawal	Balance
1-1-18	▶	▶	▶	\$686.02
5-31-18	1	State of KS Nonprofit Fee	\$40.00	\$646.02
6-25-18	302	Meeting Notice Card Printing	\$9.06	\$636.96
6-25-18	302	Meeting Notice Card Postage	\$42.28	\$594.68
TOTALS:	▶	▶	\$91.34	\$594.68

Treasurer's Report for July 9, 2018 General Membership Meeting: Envista Account

Tennessee Town NIA 2016-2017 Envista Account:			
Date	Transaction Type	Deposit/Withdrawal	Balance
3-27-16	Account opened	Deposit of \$5.00	\$5.00
9-22-16	Check from Working Men of Christ Ministries	Deposit of \$337.00	\$342.00
10-20-16	Payment of Lawyer's Title Closing Costs for 1192, 1194 SW Lane; Reimbursement of Pat DeLapp's Expenses Related to Closing Costs	Withdrawal of \$275.00 (\$200.00 for Lawyer's Title; \$75.00 for DeLapp's Expenses)	\$67.00
12-20-16	Emma Ray Donation	Deposit of \$5.00	\$72.02 (includes interest earned)
12-20-16	Payment of First Half of 2017 Property Taxes at 1194 SW Lane	Withdrawal of \$20.79	\$51.23 (interest earned only on accounts with \$200+ on hand)
3-13-17	Account Balance Check	NA	\$51.23
5-8-17	Account Balance Check	NA	\$51.23
6-28-17	Payment of Second Half of 2017 Property Taxes at 1194 SW Lane	Withdrawal of \$21.08	\$30.15
9-8-17	Account Balance Check	NA	\$30.15
11-9-17	Account Balance Check	NA	\$30.15
12-19-17	Payment of First Half of 2018 Property Taxes at 1194 SW Lane	Withdrawal of \$20.76	\$9.39
1-22-18	Donation of \$100.00	Deposit	\$109.39
1-22-18	Donation of \$30.00	Deposit	\$139.39
3-1-18	Dividend of \$0.01	Deposit	\$139.40
4-1-18	Dividend of \$0.01	Deposit	\$139.41

Tennessee Town NIA Bylaws (Adopted 2004, Last Revised Nov. 10, 2008):

BYLAWS
of the
TENNESSEE TOWN
Neighborhood Improvement Association

Article I: Name and Boundaries

Section 1: Name

This organization shall be known as the Tennessee Town Neighborhood Improvement Association (Tennessee Town NIA).

Section 2: Boundaries

The boundaries for the Tennessee Town NIA shall include the areas within the geographic boundaries depicted in Attachment "A". These boundaries and certification of the Tennessee Town NIA shall be determined in accordance with Topeka City Code 42-5.

Article II: Purpose

The Association has as its purposes the following:

- 1) To participate in identifying needs and in defining objectives and expressing preferences about activities proposed in the city's five year consolidated plan and the annual consolidated action plan.
- 2) To act as a vehicle through which individual and group concerns regarding housing and neighborhood development program performance are channeled to the Department of Housing & Neighborhood Development (HND) of the City of Topeka.
- 3) To participate in the development of neighborhood improvement revitalization plans.
- 4) To otherwise participate in programs related to community betterment.
- 5) To elect representatives to sit on and participate in the citizen advisory council.
- 6) To participate directly with the staff of HND on those HND programs benefiting the NIA or its members which are funded or sponsored by federal, state or city funds.

Article III: Members

Section 1: Eligibility

All those 18 years of age or older who have a definable interest, as set forth in Topeka City Code section 42-5 (e), in the Tennessee Town NIA are entitled to vote at any of its meetings. In addition to general members, "associate" members will also be recognized but will not have voting privileges.

Section 2: Votes

No member shall have more than one vote. Persons with an interest in the Tennessee Town NIA who do not meet requirements listed in Topeka City Code section 42-5(e) will not be entitled to vote until such time that the requirements in Topeka City Code section 42-5(e) are fulfilled.

Section 3: Proxy Votes

Proxy votes may be recognized if a written designation of proxy is submitted in accordance with the procedure approved by HND.

Section 4: Non-Discrimination

The Tennessee Town NIA will not discriminate against individuals or groups on the basis of race, religion, color, sex, age,

disability, national origin, income, or political affiliation in any of its policies, recommendations, or actions.

Section 5: Dues

No dues of any kind shall be assessed of any member.

Article IV: Officer's & CAC Representatives

Section 1: Officers

There shall be four officers for the Tennessee Town NIA: a President, a Vice President, a Secretary and a Treasurer. These officers shall perform the duties prescribed by the parliamentary authority as determined in Article VII. Officers must be elected from members of the Tennessee Town NIA. Should an officer move from the NIA area or otherwise be determined not eligible for membership, he or she must be replaced within 60 days of the disqualifying event. The officers shall be referred to generally as the Executive Committee, in addition, they shall perform the following duties:

a. President

The President shall preside at all meetings of the Tennessee Town NIA and of its Executive Committee. The President shall prepare a tentative agenda. The President may represent the Tennessee Town NIA to committees and commissions of the City of Topeka, Shawnee County, and state of Kansas, and shall perform other duties normally expected of a presiding officer.

b. Vice-President

The Vice-President shall preside at meetings of the Tennessee Town NIA and its Executive Committee in the absence of the President, and shall perform any other duties normally assigned to the President when the President has so requested because of the President's unavailability.

c. Secretary

The Secretary shall be responsible for the minutes of meetings of the Tennessee Town NIA and of its Executive Committee. The Secretary shall also be responsible for the safekeeping of all the official papers of Tennessee Town NIA.

d. Treasurer

The Treasurer shall be responsible for any fiscal functions pertaining to the Tennessee Town NIA that may be necessary. The Treasurer shall comply with all statutory provisions of open meetings laws.

Section 2: Nominations

The Executive Committee may appoint a Nominating Committee that will submit a list of candidates for each office at least 60 days prior to the January general membership meeting. However, nominations will be accepted from the floor at the Annual Meeting. Candidates for officers shall have attended at least one general meeting of the NIA within the prior 12 months. These nomination requirements will become effective at the January meeting in 2006.

Section 3: Election

The officers shall be elected by ballot of the general membership at the January Annual Meeting for a term of one year or until their successors are elected. No member may serve in the same capacity for more than two consecutive years or multiple officers for more than five consecutive years. If there is only one nominee for an office, the membership may agree to dispense with the ballot vote. A majority vote is required for election. If there are more than two candidates for an office and no one receives the required majority on two successive ballots, only the two candidates with the greatest number of votes are eligible for election on the third ballot. A tie on the third ballot will be broken by lot. Names, addresses, and telephone numbers of all officers must be submitted to HND within 30 days of election to office.

Section 4: Citizen Advisory Council (CAC)

The eligible voting members shall elect a representative and an alternate to the CAC at its Annual Meeting in January in accordance with the Topeka City Code 42-4, subpart 1.

Section 5: Vacancies

A vacancy in any of these offices shall be filled by a majority vote of the general membership at the next meeting following the existence of any vacancy. Officers who fail to attend two (2) general membership meetings in one (1) calendar year shall be deemed to have resigned their offices. Replacement of officers following said event shall follow procedures described in Article 4, Section 5 of these bylaws.

Article V: Meetings

Section 1: Regular Meetings

Regular meetings shall be held six months per year in every odd numbered month at a time and location designated by the Executive Committee, and as published in the Tennessee Town NIA newsletter. Notice of meetings shall be published in the Tennessee Town NIA Newsletter and may include a tentative agenda of the meeting. HND shall be provided with a listing of the times, dates and location for monthly meetings in January each year. Any member of the public may attend such meetings, though only general or "associate" members of the Tennessee Town NIA may be recognized to address the membership unless the member of the public has contacted the Executive Committee in advance of the meeting to be placed on the agenda or unless a motion to suspend this bylaw is adopted by a two-thirds vote of those general members present.

Section 2: Annual Meeting

The regular meeting in January is designated as the Annual Meeting, at which election of officers, Citizen Advisory Council (CAC) members are held, reports of officers are received, and such other business as may properly come before the Annual Meeting is transacted. Newly elected officers take office at the adjournment of the Annual Meeting. CAC representatives become active at the next CAC meeting.

Section 3: Special Meetings

A special meeting of the general membership may be called by a two-thirds vote of the members of the Executive Committee to transact urgent business. Notice of such meeting shall be given at least one week prior to the meeting in the same manner as notice of regular meetings and shall include time, place, and the nature of the business to be transacted. No other business is in order at a special meeting.

Section 4: Emergency Meetings

In the case of an actual emergency, the President or Vice President is authorized to call a meeting with at least a 24 hours notice. The minutes of the meeting must describe the emergency and indicate why the meeting could not be delayed. A good-faith effort must be made to notify the public at large, especially those who have a special interest in the issue at hand. Only emergency issues may be acted upon at an emergency meeting.

Article VI: Committees

Section 1: Committees in General

For all committees, the Chair shall be appointed by the President and the other general members shall be selected by the Executive Committee. No one who is not a member of the Tennessee Town NIA shall serve as voting members on the Association's committees.

Each officer of the NIA shall be an active member of a standing committee as follows: Vice President-Economic Development and Beautification Committee, Secretary-Historian and Publication Committee, Treasurer-Fundraising and Activities Committee. No NIA officer shall serve as chair of a committee except in the absence of the committee chair. No funding authority is granted to committees unless determined by 2/3 vote of the general membership at a regular NIA meeting. Committees are required to keep minutes and should keep meetings informal and infrequent as necessary.

Failure of an officer to actively serve on a committee and or engaging in committee functions will prohibit the officer from serving in any officer position for a period of one year. No other authority, expressed, written or otherwise is granted.

Additional Guidance on Standing Committees: The Economic Development and Beautification Committee will be responsible for the maintenance of public open space, to include the Lane Gardens, as well as working with the code compliance officer to eliminate neighborhood blight. The Historian and Publication Committee will be responsible for the recording of history, newsletter publication, notices and electronic methods to present data to the general public. The Fundraising and Activities committee will be responsible for short term community events similar to but not limited to the Aaron Douglass Art Fair, the Tennessee Town Basketball Tournament, as well as the application for grants and other funding in support of the NIA. Committee priorities do not preempt any resident of Tennessee Town from pursuing neighborhood matters affecting their own personal interests.

Section 2: Nominating Committee

90 days prior to the January Annual Meeting, the Executive Committee may select a Nominating Committee. No one may serve more than two consecutive years on this committee. The President will appoint the chair. The committee will publish calls for nominations in the newsletter and provide a telephone number where members may submit names. The committee will present a slate of nominees for officers and for board membership at the January Annual Meeting. The committee shall secure from all such nominees an indication of their willingness to serve as an officer of the Association.

Section 3: Ad hoc committees

Such other committees as may be deemed necessary by the Executive Committee for the proper conduct of the business of the Association may be established as ad-hoc committees. In each case, the President shall name the Chair and the Executive Committee shall appoint the other members.

Section 4: The President

The President shall be an ex-officio member of all committees except the Nominating Committee.

Article VII: Parliamentary Authority

The rules contained in the latest edition of Robert's Rules of Order shall govern the Association in all cases in which they are applicable and in which they are not inconsistent with Kansas's law, these bylaws, and any special rules the NIA may adopt.

Article VIII: Amendment

These bylaws may be amended at any regular meeting of the Association by a two-thirds vote, provided that the amendment has been submitted in writing at the previous regular meeting and to HND at least 30 business days prior to the meeting at which action on the proposed amendment is to be taken and notice of the proposed amendment is included in the call to the meeting.

Article IX: Applicable Laws

The Tennessee Town NIA will abide by and follow any and all federal, state of Kansas and City of Topeka laws, codes, regulations, ordinances and financial accounting standards.

Article X: Dissolution

If the Tennessee Town NIA is dissolved for any reason whatever, any physical or fiscal assets of the Tennessee Town NIA will be distributed in accordance with the Tennessee Town NIA Articles of Incorporation if applicable.

CERTIFICATE OF SECRETARY TENNESSEE TOWN NEIGHBORHOOD IMPROVEMENT ASSOCIATION

I, the undersigned, do hereby certify:

(1) That I am the duly elected and acting secretary of Tennessee Town Neighborhood Improvement Association;

And

(2) That the foregoing bylaws, comprising of five pages, constitute the bylaws of said corporation, as duly adopted at the general membership meeting of the NIA duly held on the 10th day of November, 2008.

Kevin Mercer, Secretary (Acting)

Suggested Changes:

- I. Article II, Purpose, 2: Change “Department of Housing & Neighborhood Development (HND)” to “Department of Neighborhood Relations,” and change all other references to “Housing & Neighborhood Development (HND)” to “Department of Neighborhood Relations.”
- II. Article IV, Officer’s & CAC Representatives, Title: Should read “Officers,” not “Officer’s”
 - A. Section 1: Officers: Change “There shall be four officers for the Tennessee Town NIA: a president, a vice-president, a secretary, and a treasurer” to “There shall be a Tennessee Town NIA president, vice-president, secretary, treasurer, or secretary-treasurer.”
 - B. Section 3: Election: Change “The officers shall be elected by ballot of the general membership at the January annual meeting for a term of one year or until their successors are elected. No member shall serve in the same capacity for more than two consecutive years or multiple offices for more than five consecutive years. If there is only one nominee for an office, the membership may agree to dispense with the ballot vote” to “The officers shall be elected by voice vote or ballot of the general membership at the January Annual Meeting for a term of one year or until their successors are elected. No member shall serve in the same capacity for more than two consecutive years or multiple offices for more than five consecutive years unless other nominees cannot be identified.¹”
(¹Neighborhood Relations has allowed officers to serve outside those parameters when other nominees are not identified.)
 - C. Section 4: Citizen Advisory Council, Title: Should read “Citizens Advisory Council.”
 1. Reads “The eligible voting members shall elect a representative and an alternate to the CAC at its Annual Meeting in January in accordance with Topeka City Code 42-4, subpart 1.”
 2. The actual ordinance of 10-24-2004 reads “The CAC shall consist of one (1) member elected by each certified Neighborhood Improvement Association (NIA) and three at-large members. The NIA representatives must be eligible voting members of the NIA they represent. The NIA representatives will have three (3) year terms. No person can be the NIA representative on the CAC for more than two (2) consecutive terms. NIA representatives to the CAC shall be elected at NIA annual meetings. A NIA may also elect an alternate CAC representative who may represent the NIA in the event the NIA’s CAC representative cannot attend a CAC meeting. Except, in the event a representative cannot complete their entire term, a substitute can be elected at any regular NIA meeting.”
 3. Change to read “The eligible voting members shall elect a representative and an alternate to the CAC at its Annual Meeting in January depending on the provisions of the CAC ordinance which specify that NIA CAC representatives serve three-year terms. Per city ordinance, a NIA CAC representative would only need to be considered for reelection after serving three years and would be limited to two consecutive three-year terms.”

III. Article 5: Meetings, Title:

- A. Section 1: Regular Meetings: Reads “Regular meetings shall be held six months per year in every odd-numbered month at a time and location designated by the Executive Committee, and as published in the Tennessee Town NIA newsletter. Notice of meetings shall be published in the Tennessee Town NIA Newsletter and may include a tentative agenda of the meeting. HND shall be provided with a listing of the times, dates and location for monthly meetings in January each year. Any member of the public may attend such meetings, though only general or ‘associate’ members of the Tennessee Town NIA may be recognized to address the membership unless the member of the public has contacted the Executive Committee in advance of the meeting to be placed on the agenda or unless a motion to suspend this bylaw is adopted by a two-thirds vote of those general members present.”
Should read “Regular meetings shall be held six months per year in every odd-numbered month at a time and location designated by the Executive Committee and as published in a variety of ways including meeting notice fliers/cards/newsletters, the NIA’s website, Nextdoor.com, and other means approved by the Executive Committee. Notice of meetings may include a tentative agenda of the meeting. Neighborhood Relations shall be provided with a listing of the times, dates and location for general membership meetings in January of each year. Any member of the public may attend such meetings and offer comments. The NIA president or the presiding officer at a general membership meeting shall determine if comments are relevant to NIA business.”
- B. Section 4: Emergency Meetings: Delete the word “hi” near the end of line 3 and replace it with the word “in.”
- C. Section 5: Quorum: New section. “Per city ordinance number 18263, section 5, neighborhood improvement associations, f: a quorum for the transaction of neighborhood improvement association business shall be those members present.”

IV. Article 6: Committees in General:

- A. Section 1: Delete paragraphs 2-4 of this section. It is impractical and limiting to assign specific committee assignments to specific officers. The first paragraph of this section is sufficient to describe committee assignments.